

Tender:

## Training in international environmental law and diplomacy

**WWF Norway is seeking an expert consultant or institution to jointly develop and hold an internal learning and training programme in international environmental law and diplomacy.**

### **BACKGROUND**

The World Wide Fund for Nature (WWF) is the world's largest independent conservation organisation, with over 6 million supporters and a global network active in over 100 countries. WWF's mission is to stop the degradation of the Earth's natural environment and to build a future in which humans live in harmony with nature, by conserving the world's biodiversity, ensuring the use of renewable natural resources is sustainable and promoting the reduction of pollution and wasteful consumption.

WWF-Norway is involved in several global processes on the environment, including on climate change, biodiversity, plastic pollution, forest management and ocean governance. Global rules and regulations can play a key role in the global societies' response to the environmental crisis the planet is facing, however, many international processes have encountered challenges, stalled or delivered results too weak or vague to deliver the concrete change needed.

WWF-Norway has many years of expertise in working on international processes on the environment and are now seeking to improve this capacity further and bring all relevant staff along on a more strategic approach to solving the world's pressing environmental challenges through international law and diplomacy.

### **OBJECTIVE AND DELIVERABLES**

The objective of this consultancy is to co-develop and run an internal training programme in international environmental law and diplomacy with the goal of developing strategic expertise, facilitate internal learning across teams working on different international processes and gain external perspectives on multilateral processes.

- Co-develop with WWF team a training programme on international law and diplomacy tailored for WWF staff, including compiling relevant background material and learning tools
- Facilitate and lead training sessions and workshops

### **SCOPE OF WORK**

The programme will consist of 4-5 sessions with WWF staff, undertaken over the autumn/winter 2022-2023. WWF-Norway will put together a small team, including logistics and organizational support. Sessions will be led both by WWF staff and the consultant, upon agreement after selection.

### **REQUESTED EXPERTISE AND SELECTION CRITERIA**

The consultant should be an individual consultant or consulting firm with extensive experience in international law and diplomacy. Demonstrated academic expertise or connection to relevant academic institutions will be an advantage.

Particular emphasis will be put on experience with civil society and demonstrated contribution to achieving results with global impact will be an advantage. Experience with public sector, negotiation delegations, multilateral institutions or private sector influence on negotiators will also be relevant.

Key skills will include workshop and training facilitation, pedagogic skills, ability to collaborate closely with WWF staff through the process.

The main competition criteria will be the relevant experience and expertise of the candidates, the clarity and completeness of their technical and financial proposal, their understanding of the assignment, the quality of their technical proposal in accordance with the TOR's requirements, and competitiveness of the financial proposal.

## REQUEST FOR PROPOSAL

Based on the contents of assignment described in the Terms of Reference, the candidates are requested to submit the following bidding document, in English, to WWF, not exceeding 10 pages in total:

- Letter of interest;
- Company profile or CVs of consultants;
- Technical proposal: outlining approach to deliver the service as required, including a description of suggested key topics to cover in the training, as well as time allocation and tentative work schedule for timely delivery of outputs
- Financial proposal: costs based on daily averages and expected expenses corresponding to the implementation plan and contents of the assignment.

Please send the application as an e-mail **by August 20th**, with attachments to [tender@wwf.no](mailto:tender@wwf.no).

## Attachment I: ELIGIBLE TENDERERS

3.1 Tenderers must provide information on their legal form and ownership structure.

3.2 Tenderers shall be excluded from participation in a procurement procedure if:

- a. they are bankrupt or being wound up, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities, are subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations. However, tenderers in this situation may be eligible to participate insofar as the Grant Recipient is able to purchase supplies on particularly advantageous terms from either a supplier which is definitively winding up its business activities, or the receivers or liquidators of a bankruptcy, through an arrangement with creditors, or through a similar procedure under national law;
- b. they or persons having powers of representation, decision-making or control over them have been convicted of an offence concerning their professional conduct by a final judgement;
- c. they have been guilty of grave professional misconduct; proven by any means which the Grant Recipient can justify;
- d. they have not fulfilled obligations relating to the payment of social security contributions or taxes in accordance with the legal provisions of the country in which they are established, or with those of the country of the Grant Recipient or those of the country where the contract is to be performed;
- e. they or persons having powers of representation, decision-making or control over them have been convicted for fraud, corruption, involvement in a criminal organisation or money laundering by a final judgement;
- f. they make use of child labour or forced labour and/or practise discrimination, and/or do not respect the right to freedom of association and the right to organise and engage in collective bargaining pursuant to the core conventions of the International Labour Organization (ILO).

3.3 Tenderers shall confirm in writing that they are not in any of the situations listed above. Even if such confirmation is given by a tenderer, the Grant Recipient shall investigate any of the situations listed above if it has reasonable grounds to doubt the contents of such confirmation.

3.4 Contracts shall not be awarded to tenderers which, during the procurement procedure:

- a. are subject to a conflict of interests;
- b. are guilty of misrepresentation in supplying the information required by the Grant Recipient as a condition of participation in the tender procedure, or fail to supply this information.